



*Alison Stuart  
Head of Legal and  
Democratic Services*

**MEETING** : LICENSING COMMITTEE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : WEDNESDAY 21 AUGUST 2019  
**TIME** : 7.00 PM

**PLEASE NOTE TIME AND VENUE**

### **MEMBERS OF THE COMMITTEE**

Councillor D Andrews (Chairman)  
Councillors S Bell, R Bolton, B Crystall, A Hall, J Jones, M McMullen,  
T Page, S Reed, M Stevenson, N Symonds and C Wilson.

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## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

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If you think a meeting you plan to attend could be very busy, you can check if the extra space will be available by emailing [democraticservices@eastherts.gov.uk](mailto:democraticservices@eastherts.gov.uk) or calling the Council on 01279 655261 and asking to speak to Democratic Services.

### **Audio/Visual Recording of meetings**

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## AGENDA

1. Appointment of Vice-Chairman

2. Apologies

*To receive apologies for absence.*

3. Chairman's Announcements

4. Declarations of Interest

*To receive any Members' declarations of interest.*

5. Minutes - 19 March 2019 (Pages 7 - 12)

To approve the Minutes of the meeting of the Committee held on Tuesday 19 March 2019.

6. Licensing Sub-Committee - 3 April, 20 May, 21 June and 23 July 2019  
(Pages 13 - 44)

To receive the Minutes of meetings of the Licensing Sub-Committee held on:

3 April 2019  
20 May 2019  
21 June 2019  
23 July 2019

7. Consideration of the Results of the Hackney Carriage Unmet Demand Survey (Pages 45 - 120)

8. Consideration of the responses to the draft Revised Taxi Licensing Suitability Policy (Pages 121 - 152)
9. Report on Licensing Activity 2018-19 (Pages 153 - 168)
10. Urgent Business

*To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.*